



**MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25**

Sustainability Committee

Board / Committee Name

Date of Notice

Beaman Library

Story Hour Room

Time Stamp

Place

Conference Rm. Number

Tuesday, July 26, 2011 at 6:30pm

Date / Time of Meeting

Clerk of Board or Board Member Signature

Meeting Canceled / Postponed to: _____

Date of Cancellation / Postponement: _____

MEETING AGENDA

1 **Approve Minutes of previous meeting(s):** none
Insert Meeting Date(s) approved

2 **Old Business Topics:** none

3 **New Business Topics:** Meet new members, elect officers.

4 **Other:** Any other topics not reasonably anticipated 48 hours before the meeting.

NOTE: Notices and agendas are to be posted **48 hours** in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please note the hours of operation of the Town Clerk's Office to ensure that your posting is made in an adequate amount of time.

If there is a true "Emergency", a public body shall post notice as soon as reasonably possible prior to a meeting.

Changes to the Open Meeting Law are effective 7/1/10. "A listing of topics that the chair reasonably anticipates will be discussed at the meeting" are to be listed on the above agenda.

This Posting is posted at the following locations: The Office of The Town Clerk, The Police/Fire Station , and the Town's Website at www.westboylston-ma.gov, Meeting Calendar.

Kim D. Hopewell, Town Clerk Elaine S. Novia, Assistant Town Clerk
Telephone: 508.835.6240

Time Posted/Initials